AGENDA

Promise Academy I Annual Board of Trustees Meeting
Wednesday, June 19th, 2019

at
The Harlem Children’s Zone
245 West 129th Street
New York, NY 10027

I. Acceptance of the Minutes

II. CEO Report (Anne Williams-Isom)

III. Superintendent’s Updates (Achil Petit)

IV. Promise Academy I Updates
   i. Elementary School (Joseph Cordero)
   ii. Middle School (Kashif Hameed)
   iii. High School (Zahida Aminy)

V. Financial Report (Jim Hutter)

VI. Resolutions
   i. FY20 Budget (Jim Hutter)
   ii. Appointment of Independent Accountants (Jim Hutter)
   iii. Board Elections (Candice Ashby)
   iv. 2019-2020 Family Handbook (Candice Ashby)
The Harlem Children's Zone Promise Academy I Charter School
Board Meeting
Wednesday, May 15, 2019
245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Kenneth Langone, Anne Williams-Isom, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller (by phone), Denise Fuller (by phone), Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt (by phone), Zahida Aminy, Esther Addo, Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Any Deal, Kashif Hameed, Jim Hutter, Katherine Hurtado, Shondell James, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Achil Petit, Jessica Rawlins, Susan Rydz, Troy Smith, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)
The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from April 30, 2019. The motion was unanimously approved.

CEO Report (Anne Williams-Isom)
Anne Williams-Isom thanked the Promise Trustees for their support at the annual HCZ Friend of the Children Awards on April 17th.

Candice Ashby, director of compliance & reporting, reported that the New York State (NYS) Education Department Board of Regents voted and approved Promise Academy I and II for a full five-year renewal. Ms. Ashby also thanked Dr. Bessie Wilkerson and Jeremy Friedman from the HCZ evaluation team, Jim Hutter and the finance team, and the principals and their teams for working closely with the superintendent’s central office throughout the renewal process.

Superintendent’s Update (Dr. Achil Petit)
Dr. Achil Petit reported that enrollment is at 1,117 for Promise Academy I and at 1,001 for Promise Academy II.

Dr. Petit also reported that New York State math testing is completed and thanked the senior team for proctoring the tests.

The superintendent held a staff appreciation event at Chelsea Piers Bowlmor Lanes, where teachers and staff members enjoyed bowling, laser tag and bonding.

The PAII Middle and High School’s orchestra and band won first place at the Great Adventures “Music in the Parks” festival. Dr. Petit thanked Promise Academy director of arts, Shelly Bauer, and her team for giving the scholars an opportunity to compete.
HCZ Promise Academy I Elementary School (Dr. Joseph Cordero)

The elementary school’s attendance was at 95% for April. The lowest attendance day was due to a half-day.

The elementary school continued the “Young Kings” program for fourth and fifth grade boys who require social/emotional support. The program teaches scholars life skills through workshops on professional dress, respecting women and maneuvering through society as young African-American men. Mentors have visited to talk to the boys - including Denver Broncos wide receiver Juwann Winfree, New York Giants tight end Garett Dickerson, NBC News health journalist Dr. Shamard Charles and Franck D. Joseph II, the assistant commissioner of the New York City Commission on Human Rights. Brooklyn Nets point guard Shabazz Napier invited the boys to watch a Nets basketball game.

The school celebrated Teacher Appreciation Week. The staff enjoyed a luncheon and a bowling trip.

Scholars seemed confident in taking the NYS math exams on May 1st and 2nd.

On June 7th, the school will hold a career fair. Professionals will visit to speak to students about their career paths.

HCZ Promise Academy I Middle School (Kashif Hameed)

The middle school’s attendance was at 97% for April.

The principal was proud of the efforts of the PAI Middle School students while taking the NYS math exams. The students put in many hours of test preparation and were confident while taking the exams.

Eighth-grade scholars are preparing for graduation and end-of-the-year events. The students are also performing community service on weekends.

For Teacher Appreciation Week, the staff were given treats and thank-you notes from students and staff leaders.

Several scholars are in their second year serving as United Nations Junior Ambassadors. New York City Commissioner for International Affairs, Penny Abeywardena, visited the scholars. Ms. Abeywardena said she admired the work the student ambassadors are doing and made Promise Academy I Middle School one of eight spokes-schools.

Deirdre Schwiring, Promise Academy I director of social/emotional learning, held an event to help scholars learn about self-identity.

The school held its fifth annual “Dinner with Dads” - which invited the male role models in the lives of the male scholars to visit, have dinner and play basketball.

School leaders are starting end-of-year staff reviews next week.

HCZ Promise Academy I High School (Zahida Aminy)

The high school’s attendance was at 95% for April.
Freshmen scholars participated in a day retreat at Princeton University’s Blairstown Center. Scholars participated in mountain hikes, rock-climbing and other team-building activities to develop trust and collaboration.

PAI High School held a school-wide assembly celebrating seniors on “College Decision Day” with shout-outs, senior shirts and a video collage highlighting the year.

For Teacher Appreciation Week, school leaders gave out daily surprises to teachers. In the principal’s weekly newsletter, thank-you messages were dedicated to all the teachers and students wrote thank-you cards to them as well.

The principal took 10 seniors to Kenya during spring break to volunteer with Habitat for Humanity. Scholars and staff helped to build a home for a widow and her four children. Students were given lessons throughout the trip to help them understand their responsibility as citizens to give back to their community. The principal thanked the superintendent, Dr. Petit, and Ms. Williams-Isom, for their support. Scholars were chosen for the trip based on written essays.

**Student Presentation (Zahida Aminy / Dr. Shondell James)**

A video was played showing the experiences of students and staff while volunteering for Habitat for Humanity in Kenya. Three Promise Academy I High School seniors who attended the trip spoke about the relationships they cultivated with the people of Kenya. The students were humbled, commenting on how appreciative Kenyans are of the resources they have.

The Promise Academy II Elementary School K-2 students performed part of their rendition of the Broadway musical “Matilda.”

**Financial Report (Jim Hutter)**

PAI’s enrollment is at 1,117, which is 3 students below budget. PAI revenue is $100,000 favorable versus the budget. PAI is $1.1M favorable with expenses at $16.8M. There is no HCZ contribution through ten months of FY19.
## HCZ Promise Academy I
### May 2019 Attendance Report

<table>
<thead>
<tr>
<th>Date</th>
<th>HCZ PAI Elementary School</th>
<th></th>
<th>HCZ PAI Middle School</th>
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<th>HCZ PAI High School</th>
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<tr>
<td></td>
<td>Number of Students Absent</td>
<td>Enrollment</td>
<td>% of Students Present</td>
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<td>Number of Students Absent</td>
<td>Enrollment</td>
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<td>5/2</td>
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<td>3</td>
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<tr>
<td>5/3</td>
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<td>7</td>
<td>253</td>
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<tr>
<td>5/6</td>
<td>23</td>
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<td>2</td>
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<td>5/7</td>
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<td>5/8</td>
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<td>5/9</td>
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<td>5</td>
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<tr>
<td>5/10</td>
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<tr>
<td>5/13</td>
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<td>5/31</td>
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<tr>
<td>Average</td>
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<td>95%</td>
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<td>10</td>
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# Promise Academy I

**FY19 Budget vs FY19 Projection & FY20 Budget**

<table>
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<tr>
<th>($ millions)</th>
<th>FY'19 Full Year Budget</th>
<th>FY'19 Full Year Projection</th>
<th>FY'20 Budget</th>
<th>FY20 B vs FY19 B Favor/Unfavor</th>
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<td>Enrollment</td>
<td>1,120</td>
<td>1,113 (a)</td>
<td>1,128</td>
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<tr>
<td>DOE and other gov't funding</td>
<td>$ 20.5</td>
<td>$ 20.7</td>
<td>$ 21.4</td>
<td>$ 0.9</td>
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<td>Expenses:</td>
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<td></td>
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<tr>
<td>Salaries</td>
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<td>12.6</td>
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<tr>
<td>Benefits</td>
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<td>4.2</td>
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<td>OTPS</td>
<td>4.1</td>
<td>3.9</td>
<td>3.8</td>
<td>0.3</td>
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<tr>
<td>Total Expenses (b)</td>
<td>$ 21.9</td>
<td>$ 20.7</td>
<td>$ 20.5</td>
<td>$ 1.4</td>
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<tr>
<td>Expenses in excess of public funding</td>
<td>1.4</td>
<td>-</td>
<td>-</td>
<td>1.4</td>
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<td>Contribution Components:</td>
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<tr>
<td>Private Funding</td>
<td>1.3</td>
<td>1.3</td>
<td>1.3</td>
<td>-</td>
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<tr>
<td>HCZ Contribution</td>
<td>0.1</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>per student (whole $)</td>
<td>$ 89</td>
<td>-</td>
<td>$ 89</td>
<td>-</td>
</tr>
</tbody>
</table>

(a) Average enrollment for FY19 is 1129.

(b) Excludes bonus, growth fund, PA Blueprint & HCZ allocations.
RESOLUTION OF THE BOARD OF TRUSTEES
OF HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL
TO APPROVE FY 2020 BUDGET

THE BOARD OF TRUSTEES (the “Board”) of HARLEM CHILDREN’S ZONE PROMISE ACADEMY CHARTER SCHOOL, a New York not-for-profit corporation (the “Corporation”), acting pursuant to the By-Laws of the Corporation (the “By-Laws”) and the New York Not-For-Profit Corporation Law for the purpose of taking the following action relating to the adoption of the resolution set forth below, indicates that:

WHEREAS, the Board has reviewed the FY 2020 revenue and expense budget, which includes an expense budget of $20,500,000 (the “FY 2020 Budget”);

WHEREAS, after due deliberation and consideration, the Board has determined that adoption of the FY 2020 Budget is in the best interests of the Corporation, and

NOW, THEREFORE, BE IT RESOLVED, that the FY 2020 Budget as presented is hereby approved.

[Remainder of page intentionally blank.]
RESOLUTION OF THE BOARD OF TRUSTEES
OF HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL
TO APPROVE INDEPENDENT ACCOUNTANTS

THE BOARD OF TRUSTEES (the "Board") of HARLEM CHILDREN'S ZONE PROMISE ACADEMY CHARTER SCHOOL, a New York not-for-profit corporation (the "Corporation"), acting pursuant to the By-Laws of the Corporation (the "By-Laws") and the New York Not-For-Profit Corporation Law for the purpose of taking the following action relating to the adoption of the resolution set forth below, indicates that:

WHEREAS, Harlem Children's Zone Promise Academy Charter School having considered the performance of Grant Thornton ("GT") for the Corporation's audit, compliance and related work, recommends to the Board that GT be retained to perform such services;

WHEREAS, after due deliberation and consideration, the Board has determined that the retention of GT to perform the Fiscal Year 2019 audit, compliance and related work for Harlem Children's Zone Promise Academy Charter School is in the best interest of the Corporation, and

NOW, THEREFORE, BE IT RESOLVED, that the retention of GT to perform the Fiscal Year 2019 audit, compliance and related work for Harlem Children's Zone Promise Academy Charter School is hereby approved.

[Remainder of page intentionally blank.]
HCZ Promise Academy I Annual Board Meeting
June 19, 2019

Board of Trustees

Election of Trustees
Keith Meister, Trustee

Officers and Trustees for Re-Election
Ellanor (Bodie) Brizendine, Trustee
Denise Fuller, Trustee
Mitchell Kurz, Treasurer and Secretary
Willie Mae Lewis, Trustee
Aisha Tomlinson, Parent Representative
Anne Williams-Isom, CEO/President

Voting Trustees (7)
Geoffrey Canada
Stan Druckenmiller
Mitch Kurz
Kenneth Langone
Willie Mae Lewis
Anne Williams-Isom
Alfonso Wyatt

Advisory Trustees (4)
Ellanor Brizendine
Denise Fuller
Keith Meister
Aisha Tomlinson