AGENDA

Promise Academy II Annual Board of Trustees Meeting
Wednesday, June 19th, 2019
at
The Harlem Children’s Zone
245 West 129th Street
New York, NY 10027

I. Acceptance of the Minutes

II. CEO Report (Anne Williams-Isom)

III. Superintendent’s Updates (Achil Petit)

IV. Promise Academy II Updates
i. Elementary School (Shondell James)
ii. Middle School (Amy Deal)
iii. High School (Katherine Hurtado)

V. Financial Report (Jim Hutter)

VI. Resolutions
i. FY20 Budget (Jim Hutter)
ii. Appointment of Independent Accountants (Jim Hutter)
iii. Board Elections (Candice Ashby)
iv. 2019-2020 Family Handbook (Candice Ashby)
The Harlem Children’s Zone Promise Academy II Charter School
Board Meeting
Wednesday, May 15, 2019
245 West 129th Street

Attendees: Geoffrey Canada, Mitch Kurz, Kenneth Langone, Anne Williams-Isom, Bodie Brizendine, Fatime Cadoo, Stan Druckenmiller (by phone), Denise Fuller (by phone), Willie Mae Lewis, Aisha Tomlinson, Alfonso Wyatt (by phone), Zahida Aminy, Esther Addo, Sara Alvarado, Candice Ashby, Victor Boadum, Rowland Boateng, Ari Browne, Joseph Cordero, Amy Deal, Kashif Hameed, Jim Hutter, Katherine Hurtado, Shondell James, Justin Maker, Mindy Miller, Kwame Owusu-Kesse, Achil Petit, Jessica Rawlins, Susan Rydz, Troy Smith, and Toya Stilley

Acceptance of Minutes (Geoffrey Canada)

The meeting was called to order at 7:00 a.m. and a motion was called to approve the meeting minutes from April 30, 2019. The motion was unanimously approved.

CEO Report (Anne Williams-Isom)

Anne Williams-Isom thanked the Promise Trustees for their support at the annual HCZ Friend of the Children Awards on April 17th.

Candice Ashby, director of compliance & reporting, reported that the New York State (NYS) Education Department Board of Regents voted and approved Promise Academy I and II for a full five-year renewal. Ms. Ashby also thanked Dr. Bessie Wilkerson and Jeremy Friedman from the HCZ evaluation team, Jim Hutter and the finance team, and the principals and their teams for working closely with the superintendent’s central office throughout the renewal process.

Superintendent’s Update (Dr. Achil Petit)

Dr. Achil Petit reported that enrollment is at 1,117 for Promise Academy I and at 1,001 for Promise Academy II.

Dr. Petit also reported that New York State math testing is completed and thanked the senior team for proctoring the tests.

The superintendent held a staff appreciation event at Chelsea Piers Bowlmor Lanes, where teachers and staff members enjoyed bowling, laser tag and bonding.

The PAII Middle and High School’s orchestra and band won first place at the Great Adventures “Music in the Parks” festival. Dr. Petit thanked Promise Academy director of arts, Shelly Bauer, and her team for giving the scholars an opportunity to compete.
HCZ Promise Academy II Elementary School (Dr. Shondell James)

The elementary school’s attendance was at 95% for April.

Students were prepared and confident as they took the NYS math exams. The school celebrated the end of testing by engaging in community-building activities.

For Teacher Appreciation Week, staff enjoyed surprises and treats.

Kindergarten scholars visited the Green Meadows Farm in Queens. They thoroughly enjoyed feeding and petting the animals.

Parents participated in an afterschool event where they created vision boards to set their goals for a healthy lifestyle.

After securing a place in the Charter School Athletics Association Championship for boys’ basketball, fourth and fifth graders will participate in the Region 12 Elementary School tournament. The girls’ basketball team participated in a basketball clinic at the Dunlevy Milbank Center featuring former NBA player Kobe Bryant. Scholars also received a copy of Bryant’s new book.

Scholars in grades K-2 are performing a rendition of the Broadway musical “Matilda” on May 17th. Grades 3-5 will perform an adaptation of the book and film “The Hate You Give” on May 29th.

The school’s quote of the week is from Malala Yousafzai, a Pakistani activist for female education and the youngest Nobel Prize laureate: "The best way to solve problems and to fight against war is through dialogue."

HCZ Promise Academy II Middle School (Amy Deal)

The middle school’s attendance was at 97% for April. The principal thanked the school’s operations director, Kenneth Ward, for his efforts in ensuring that scholars are getting to school on time every day.

School leaders took 45 students to visit the Stony Kill Farm Environmental Education Center. The students learned about the New York City watershed, the importance of honeybees, composting and the historical significance of the area.

The middle school held a spirit week before spring break to ensure continued attendance.

During spring break, 19 Promise Academy II Middle School student athletes went on a four-day trip to Duke University. Students toured the Cameron Indoor Stadium, the Duke Basketball Museum and the Emily K. Center, an after-school learning facility. Scholars also attended the Atlantic Coast Conference (ACC) lacrosse tournament and listened to presentations from Duke University professors about autism. Scholars ended the trip by doing scrimmages with some of the local teams.

For Teacher Appreciation Week, staff members received thank-you notes and treats. They also received jackets with the school’s logo.
HCZ Promise Academy II High School (Katherine Hurtado)

The high school’s attendance was at 94% for April.

Tenth graders visited Syracuse University and received information about programs and admissions requirements. Scholars were especially interested in the Whitman School of Management, S.I. Newhouse School of Public Communications, and the College of Visual and Performing Arts. Scholars also visited the Museum of Science & Technology in Syracuse, New York, where they learned about Amazon landscapes, experienced physics at the interactive climbing wall and rode a flight simulator used to train World War II pilots.

In April, top-performing scholars received rewards for their hard work. All students that earned a cumulative GPA of 95 or above for term one and received perfect attendance were taken to Frames Bowling Lounge. Students that earned a cumulative GPA of 92-94 or 85-89 for term one also received rewards for their hard work.

The school hosted another eighth-grade parent luncheon. Staff leaders had conversations with families about summer plans and the next steps in their scholars’ academic careers.

For Teacher Appreciation Week, school leaders gave special treats to staff. The week ended with a Promise Academy staff trip to Chelsea Piers Bowlmor Lanes. The principal thanked Dr. Petit and Ms. Williams-Ison for the trip.

Student Presentations (Zahida Aminy / Dr. Shondell James)

A video was played showing the experiences of students and staff while volunteering for Habitat for Humanity in Kenya. Three Promise Academy I High School seniors who attended the trip spoke about the trip and the relationships they cultivated with the people of Kenya. The students were humbled, commenting on how appreciative Kenyans are of the resources they have.

The Promise Academy II Elementary School K-2 students performed part of their rendition of the Broadway musical “Matilda.”

Financial Report (Jim Hutter)

PAI’s enrollment is at 1,001, which is 27 students below budget. PAI revenue through April YTD is $100,000 favorable versus the budget. PAII is $700,000 favorable with expenses at $15.5M. There is no HCZ contribution through ten months of FY19.
# HCZ Promise Academy II
## May 2019 Attendance Report

<table>
<thead>
<tr>
<th>Date</th>
<th>HCZ PAII Elementary School</th>
<th>HCZ PAII Middle School</th>
<th>HCZ PAII High School</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of Students Absent</td>
<td>Enrollment</td>
<td>% of Students Present</td>
</tr>
<tr>
<td>5/1</td>
<td>12</td>
<td>546</td>
<td>98%</td>
</tr>
<tr>
<td>5/2</td>
<td>18</td>
<td>546</td>
<td>97%</td>
</tr>
<tr>
<td>5/3</td>
<td>37</td>
<td>546</td>
<td>93%</td>
</tr>
<tr>
<td>5/6</td>
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<td>95%</td>
</tr>
<tr>
<td>5/8</td>
<td>25</td>
<td>546</td>
<td>95%</td>
</tr>
<tr>
<td>5/9</td>
<td>27</td>
<td>545</td>
<td>95%</td>
</tr>
<tr>
<td>5/10</td>
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<tr>
<td>5/31</td>
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<td>94%</td>
</tr>
<tr>
<td>Average</td>
<td>28</td>
<td>545</td>
<td>95%</td>
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## Promise Academy II

**FY19 Budget vs FY19 Projection & FY20 Budget**

<table>
<thead>
<tr>
<th>($ millions)</th>
<th>FY'19 Full Year</th>
<th>FY'19 Full Year</th>
<th>FY'20 Budget</th>
<th>FY20 B vs FY19 B</th>
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<tbody>
<tr>
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<td>Budget</td>
<td>Projection</td>
<td>Fav/(Unfav)</td>
<td>Budget</td>
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<tr>
<td>Enrollment</td>
<td>1,028</td>
<td>998 (a)</td>
<td>(30)</td>
<td>1,028</td>
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<td>DOE and other gov't funding</td>
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<td>$19.4</td>
<td>$0.1</td>
<td>$20.2</td>
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<tr>
<td>Expenses:</td>
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<tr>
<td>Salaries</td>
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<td>12.3</td>
<td>0.5</td>
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<td>Benefits</td>
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<td>3.6</td>
<td>0.2</td>
<td>4.0</td>
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<td>OTPS</td>
<td>3.5</td>
<td>3.5</td>
<td>-</td>
<td>3.1</td>
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<tr>
<td>Total Expenses (b)</td>
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<td>$19.4</td>
<td>$0.7</td>
<td>$19.7</td>
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<td>Expenses in excess of public funding</td>
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<td>-</td>
<td>0.8</td>
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<td>Contribution Components:</td>
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<td>Private Funding</td>
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<td>1.2</td>
<td>-</td>
<td>1.2</td>
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<tr>
<td>HCZ Contribution</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>per student (whole $)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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</table>

(a) Average enrollment for FY19 is 1016.

(b) Excludes bonus, growth fund, PA Blueprint & HCZ allocations.
RESOLUTION OF THE BOARD OF TRUSTEES
OF HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL
TO APPROVE FY 2020 BUDGET

THE BOARD OF TRUSTEES (the "Board") of HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL, a New York not-for-profit corporation (the "Corporation"), acting pursuant to the By-Laws of the Corporation (the "By-Laws") and the New York Not-For-Profit Corporation Law for the purpose of taking the following action relating to the adoption of the resolution set forth below, indicates that:

WHEREAS, the Board has reviewed the FY 2020 revenue and expense budget, which includes an expense budget of $19,700,000 (the "FY 2020 Budget");

WHEREAS, after due deliberation and consideration, the Board has determined that adoption of the FY 2020 Budget is in the best interests of the Corporation, and

NOW, THEREFORE, BE IT RESOLVED, that the FY 2020 Budget as presented is hereby approved.

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RESOLUTION OF THE BOARD OF TRUSTEES
OF HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL
TO APPROVE INDEPENDENT ACCOUNTANTS

THE BOARD OF TRUSTEES (the "Board") of HARLEM CHILDREN'S ZONE PROMISE ACADEMY II CHARTER SCHOOL, a New York not-for-profit corporation (the "Corporation"), acting pursuant to the By-Laws of the Corporation (the "By-Laws") and the New York Not-For-Profit Corporation Law for the purpose of taking the following action relating to the adoption of the resolution set forth below, indicates that:

WHEREAS, Harlem Children's Zone Promise Academy II Charter School having considered the performance of Grant Thornton ("GT") for the Corporation's audit, compliance and related work, recommends to the Board that GT be retained to perform such services;

WHEREAS, after due deliberation and consideration, the Board has determined that the retention of GT to perform the Fiscal Year 2019 audit, compliance and related work for Harlem Children's Zone Promise Academy II Charter School is in the best interest of the Corporation, and

NOW, THEREFORE, BE IT RESOLVED, that the retention of GT to perform the Fiscal Year 2019 audit, compliance and related work for Harlem Children's Zone Promise Academy II Charter School is hereby approved.

[Remainder of page intentionally blank.]
HCZ Promise Academy II Annual Board Meeting
June 19, 2019

Board of Trustees

Election of Trustees
Keith Meister, Trustee

Officers and Trustees for Re-Election
Ellanor (Bodie) Brizendine, Trustee
Fatime Cadoo, Parent Representative
Denise Fuller, Trustee
Mitchell Kurz, Treasurer and Secretary
Willie Mae Lewis, Trustee
Anne Williams-Isom, CEO/President

Voting Trustees (7)
Geoffrey Canada
Stan Druckenmiller
Mitch Kurz
Kenneth Langone
Willie Mae Lewis
Anne Williams-Isom
Alfonso Wyatt

Advisory Trustees (4)
Ellanor Brizendine
Fatime Cadoo
Denise Fuller
Keith Meister